

**OUR LADY OF THE SNOWS SCHOOL**

79-33 258th Street  
Floral Park, New York 11004  
718-343-1346  
www.ourladyofsnowsschool.org

**REGISTRATION INFORMATION FOR 2012-2013**

Each child, regardless of race, color, sex, or national or ethnic background, will be considered for acceptance into Our Lady of the Snows School.

**THE FOLLOWING GUIDELINES WILL ASSIST YOU IN REGISTERING YOUR CHILD IN OUR SCHOOL. PLEASE READ THEM CAREFULLY AND FOLLOW THROUGH ON ALL ITEMS PERTAINING TO THE GRADE YOUR CHILD WILL ENTER IN SEPTEMBER.**

**I. DOCUMENTS, FORMS, AND RECORDS**

PLEASE NOTE: **No child will be registered** unless the required items listed below are presented in the school office at the time of the registration interview:

- A. Original Birth Certificate showing imprint of the official seal.
- B. Original Baptismal Certificate (for those children who have been baptized) showing imprint of the church's seal, even if the child was baptized in Our Lady of the Snows Church or into another faith.
- C. Original Penance Certificate and Communion Certificate
- D. Registration Forms (two attached) completed by parent with all required information.
- E. Immunization History (form attached- we cannot accept doctor's card) completed and signed by your doctor or health clinic based on your child's records. Completion of this form does not require a medical exam for your child at this time.
- F. Parent Service Form (attached) for students registering in **Grades Nursery to 7**. Each family in Grades Nursery-Full Day to 8 must volunteer time in school or with fund-raisers during the year or pay an additional \$500 per year. Please see attached information from the Parent Service Committee of the Home-School Association.
- G. **One** self-addressed manila size envelope (**with three stamps attached**) for **Grades 1 to 7** (9" x 12"). **Nursery, Pre-K, and Kgn** children need **one** stamped business size envelope #10 (4"x 9 1/2").
- H. Progress report and letter from present teacher for a child registering in **Grade 1**.
- I. Report cards, progress reports, and test scores (current and previous two years of school and Grades 3 and up NY State ELA and Math results, if applicable), and a letter from present teacher for any student registering in **Grades 2 through 7** to verify his/her scholastic standing. We do not accept students who have marks below 80 or a mark less than 3 (on a public school report card). Students must have an S or better in conduct.
- J. Registration Interview - One or both parents and child(ren) being registered will be interviewed by the principal at the time of registration. All required documents, forms, and records as indicated above must be presented at this interview.

**2. OTHER REQUIREMENTS**

A. Age and Appropriate Behavior -

For:	Nursery	- child must turn 3 years old in 2012
	Pre-K	- child must turn 4 years old in 2012
	Kindergarten	- child must turn 5 years old in 2012

**Our school will follow the Nassau County cut-off date of December 1 for Nassau County residents.** Children **must** be fully toilet trained (no pull ups) and off the bottle and pacifier for at least three months before beginning school.

B. Registration Interview Dates - (**call 718-343-1346 for an appointment**)

Registration interviews will be by appointment only. If you will be registering more than one child, please notify the school office when you make your appointment. Registration will be held on the following dates:

Nursery & Pre-K	- February 7 and 8, 2012	- 9 a.m. to 10 a.m. for registered parishioners - 10 a.m. to 12 p.m. for non-parishioner/non-Catholics
Grades K to 7	- February 15 and 16, 2012	- 9 a.m. to 10 a.m. for registered parishioners - 10 a.m. to 12 p.m. for non-parishioners/non-Catholics

**If you cannot register on the above dates, please call the school office on or after February 28 for future dates that will be set aside for registration of new students.**

C. Registration Fee - (non-refundable) must be **paid at the time of interview**, as follows:

Grades **Nursery Full Day** - \$275.00 per child **Nursery AM or PM** - \$175.00 per child **PK to 7** - \$275.00 per child

Please pay this fee by check or money order when you register and make it out to Our Lady of the Snows School. We cannot accept cash for registration or tuition payments.

D. Medical Examination and Form - **Every child entering Nursery, PreK, or Kindergarten, or a child transferring into Grade 1 to 7 must have a complete medical examination before s/he can be admitted to our school.** A child transferring into Grade 1 to 7 from another school located in New York City must request the school to send his/her original medical records to us in June. We will give you further information and the appropriate medical forms during the registration interview. No child can start in OLS without a completed medical exam.

### 3. INFORMATION ABOUT OUR LADY OF THE SNOWS SCHOOL

A. Principal - Sister Roberta Oberle

B. Enrollment - Approximately 500 students

C. Grades and Class Size

Nursery:	- 15 to 20 per day (with an aide)
Pre-K:	- 18 to 20 children (with an aide)
Kindergarten:	- 25 children - no more than (with an a.m. aide)
Grades 1 to 8:	- Class size varies

D. School Hours

Nursery – Full Day	M to F	- 8:20 a.m. to 2:25 p.m.
Nursery - AM Half Day:	M to F	- 8:20 a.m. to 11:00 a.m.
Nursery - PM Half Day:	M to Thurs	- 11:45 a.m. to 2:25 p.m.
Pre-K - Full:	M to F	- 8:20 a.m. to 2:25 p.m.
Kindergarten:	M to F	- 8:15 a.m. to 2:25 p.m.
Grades 1 to 8:	M to F	- 8:15 a.m. to 2:30 p.m.

E. School Curriculum - Our school strives to develop in our students a firm foundation in Christian doctrine and values. We follow the New York State and Diocese of Brooklyn and Queens guidelines for curriculum development in all grades. In addition to the regular curriculum, Grades Pre-K to 8 attend classes in art, computer, and physical education. Grades 5, 6, 7 and 8 study Spanish, and Grades 3 to 8 learn library science. We also have the services of a reading specialist for Grades 1 to 4 three days a week and a guidance counselor one day a week. Non-Catholic students are expected to study and pass Religion as they would any subject.

F. Tuition - The attached Tuition/Fees/Payment Schedule will give you the information you need to determine costs for your family for the 2012-2013 school year.

G. Morning Care Program - is available for students in all grades starting at 7:20 a.m. each morning. Information will be available at the registration interview.

H. Extended Care Program - is available for our students in Grades Nursery - Full Day to 8 from dismissal to 6 p.m. Information will be available at the registration interview.

I. School Uniform, Shoes and Gym Uniform are required for students in Grades K to 8. Information will be available at the registration interview. All students **must** purchase uniforms from our uniform store.

J. Transportation - Students in Grades K to 2 may be eligible for transportation on the NYC yellow school bus if they live a half-mile or more from school. Students in Grades 3 to 6 may be eligible for transportation on the NYC yellow school bus if they live a mile or more from school. Metro Cards can be requested for students to use on the NYC public bus system. The NYC Office of Pupil Transportation decides on the locations of the school bus stops and determines who is eligible for the school bus or the Metro Card through an application sent in by the school office. Information will be available at the registration interview. Students in Nassau County should go to their Town Hall to request service.

### 4. PARISH MEMBERSHIP

We encourage Catholic families in our parish boundaries to register in Our Lady of the Snows Parish, worship regularly, and contribute weekly in support of our parish through the use of the parish envelopes. We are deeply interested in you and want your family to be members of our parish family. Registration forms can be obtained at the parish office on 259th Street. The parish office telephone number is 718-347-6070.

**Our Lady of the Snows School**

www.ourladyofsnowsschool.org

**REGISTRATION FORM - NURSERY THROUGH GRADE 7 - 2012 - 2013**

Applying for Grade \_\_\_\_\_

Date of Registration \_\_\_\_\_

**Student Information** - PLEASE PRINT ALL INFORMATION CLEARLY

1) Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

2) Name student likes to be called \_\_\_\_\_ 3) Circle one: Male Female

4) Birth date: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Mm/dd/yyyy City State Country  
(as stated on birth certificate)

5) Where does this student fall in the birth order? \_\_\_ (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>) How many children are in your family? \_\_\_

6) Is this child the oldest child in your family enrolled in this school? Yes No

7) Does this student have an Individualized Education Plan (IEP) on file? Yes No

8) Language spoken at home? \_\_\_\_\_ 9) Polio vaccine \_\_\_/\_\_\_/\_\_\_ (Office use only)  
Mm/dd/yyyy

10) Religion \_\_\_\_\_ Parish Affiliation \_\_\_\_\_

11) OLS Envelope # \_\_\_\_\_

12) Is the child on medication? Yes \_\_\_\_\_ (please specify) No \_\_\_\_\_  
Does your child have a 504 form? Yes \_\_\_\_\_ No \_\_\_\_\_ Any Allergies? Yes \_\_\_\_\_ No \_\_\_\_\_  
(please specify)

13) Child's Church of:

Baptism: \_\_\_\_\_ Location: \_\_\_\_\_ Date: \_\_\_\_\_

Penance: \_\_\_\_\_ Location: \_\_\_\_\_ Date: \_\_\_\_\_

Communion: \_\_\_\_\_ Location: \_\_\_\_\_ Date: \_\_\_\_\_

Confirmation: \_\_\_\_\_ Location: \_\_\_\_\_ Date: \_\_\_\_\_

14) Previously Attended Schools:

<u>Name</u>	<u>Address in Full</u>	<u>Dates Attended</u>	<u>Grades</u>
_____	_____	_____	_____
_____	_____	_____	_____

15) Morning Care: \_\_\_Yes \_\_\_No Extended Care (Nursery - Full Day through 8): \_\_\_Yes \_\_\_No

16) Transportation requested (NYC Students, if applicable): \_\_\_Yes \_\_\_No

Yellow School Bus (Gr. K-6) \_\_\_ Bus Stop #/Location \_\_\_\_\_ To \_\_\_ From \_\_\_

Public Bus Line \_\_\_ Line #/Route \_\_\_\_\_

Will your child be riding a Nassau County school bus or a private bus? \_\_\_Yes \_\_\_No

Town coming from \_\_\_\_\_ Private bus name \_\_\_\_\_

**I certify that all of the information is accurate, and I will immediately inform the school office of any changes.**

**Parent's Signature:** \_\_\_\_\_

**Our Lady of the Snows School**

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**REGISTRATION FORM - NURSERY THROUGH GRADE 7 - 2012 - 2013**

Name of Child (ren): \_\_\_\_\_

**Family Information - PLEASE PRINT ALL INFORMATION CLEARLY**

**Family Member 1** (This is the primary care taker of the student and resides with the student)

Title: \_\_\_\_\_ (Mr., Mrs., Dr., Ms., etc.) Marital Status: \_\_\_Single \_\_\_Married \_\_\_Separated \_\_\_Divorced

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_ Maiden \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Number and Street) (Town) (Zip)

Home Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Birthplace: \_\_\_\_\_ Religion \_\_\_\_\_ Living \_\_\_\_\_  
Deceased \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Ext: \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

E-mail Address \_\_\_\_\_@\_\_\_\_\_

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**Family Member 2** (Mom/Dad information)

Title: \_\_\_\_\_ (Mr., Mrs., Dr., Ms., etc.) Marital Status: \_\_\_Single \_\_\_Married \_\_\_Separated \_\_\_Divorced

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_ Maiden \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Number and Street) (Town) (Zip)

Home Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Birthplace: \_\_\_\_\_ Religion \_\_\_\_\_ Living \_\_\_\_\_  
Deceased \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Ext: \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

E-mail Address \_\_\_\_\_@\_\_\_\_\_

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**OUR LADY OF THE SNOWS SCHOOL**

**Registration/Tuition Fee Form**  
**2012-2013**

Date of Registration \_\_\_\_\_

Catholic \_\_\_\_\_  
Eastern Rite Catholic \_\_\_\_\_  
Non-Catholic \_\_\_\_\_

Family Name (Last) \_\_\_\_\_

Father's Name (First and Last) \_\_\_\_\_

Mother's Name (First, Maiden, and Last) \_\_\_\_\_

Family Address \_\_\_\_\_  
(Number and Street)

\_\_\_\_\_  
(Town) (State) (Zip)

Telephone \_\_\_\_\_ Cell \_\_\_\_\_  
(Area Code) (Number) (Area Code) (Number)

Children being registered at Our Lady of the Snows School - Please start with the oldest child. Give last name of child if different from family name listed above.

<u>NAME</u>	<u>DATE OF BIRTH</u>	<u>GRADE IN SEPTEMBER, 2012</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Is your family registered in Our Lady of the Snows Parish? Yes \_\_\_\_\_ No \_\_\_\_\_

Weekly Envelope Number \_\_\_\_\_

**TO BE FILLED IN BY THE SCHOOL OFFICE:**

Registration Fee \_\_\_\_\_ Date \_\_\_\_\_ Check Number \_\_\_\_\_

Tuition \_\_\_\_\_ Date \_\_\_\_\_ Check Number \_\_\_\_\_

**OUR LADY OF THE SNOWS SCHOOL**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Class in September \_\_\_\_\_

**IMMUNIZATION HISTORY**

(To be completed by physician or health clinic representative)

DTP or DT or TD \_\_\_\_\_  
Date Date Date Date Date

Tdap \_\_\_\_\_ (applies to all entering grades 6 & 7 - ages 11 & up)  
Date

POLIO \_\_\_\_\_  
Date Date Date Date Date

HIB \_\_\_\_\_  
Date Date Date Date

MEASLES (or MMR) \_\_\_\_\_  
Date Date  
(on or after first birthday) (on or after 15 months of age)

MUMPS \_\_\_\_\_  
Date

RUBELLA \_\_\_\_\_  
Date

PNEUMOCOCCAL (PCV) \_\_\_\_\_  
Date Date Date Date (on or after Jan. 1, 2008)

VARICELLA (CHICKENPOX) \_\_\_\_\_ (on or after 1st birthday)  
Date

HEP B \_\_\_\_\_  
Date Date Date  
(3 doses for children entering Nursery - 8th)

\_\_\_\_\_  
Signature of physician or health clinic representative Date

\_\_\_\_\_  
Print name of physician or health clinic representative

\_\_\_\_\_  
Address Town Zip

\_\_\_\_\_  
(Area Code) Telephone Number  
Do not write below this line (for school use only).

Date of Registration \_\_\_\_\_ Admitted \_\_\_\_\_

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**TUITION/FEES FOR 2012-2013**

**Grades K – 8**

<u>Catholics</u>		
One Child	-	\$3600
Two Children	-	4900
Three Children	-	5700

<u>Non-Catholics</u>		
One Child	-	\$4100
Two Children	-	6400
Three Children	-	7600

There is one standard tuition fee for all Catholic families who are in or out of Our Lady of the Snows Parish. Tuition increase for Grades K-8 includes your \$250 church contribution, class fees, insurance, religion book, testing, planner, etc.

**NON-REFUNDABLE REGISTRATION FEES AS FOLLOWS:**

*NEW FAMILY REGISTRATION FEE*

GRADES PRE-K to 8 - \$275 PER CHILD

*RE-REGISTRATION FEE*

GRADES PRE-K to 8 - \$275 - FIRST CHILD/\$100 – EACH ADDITIONAL CHILD

CHECK OR MONEY ORDER ONLY

**PRE-K**

**OTHER FEES - PER FAMILY**

<u>Pre-K</u>			
M to F	- Full Day	- One Child	- 3700
	Full Day	- Second Child	- 3300

**Fair Share Fee -	\$ 75
**Lunch Duty Fee -	\$100
Parent Service Fee -	\$500
**Fare Share and Lunch Duty fees are included in registration and are Non-Refundable	

**TUITION PAYMENT SCHEDULE FOR 2011-2012**

For the convenience of our families, the yearly tuition fees are broken down into ten (10) monthly payments **beginning June 1<sup>st</sup>**. The monthly payment for your child(ren) can be determined by dividing your total tuition by ten. You will receive a billing summary along with 10 (ten coupons attached to it). Each month you remit payment in an envelope, including the coupon for the month, with the child's name, class, and tuition payment #. YOUR CHILD'S NAME AND GRADE MUST BE NOTED ON ALL CHECKS OR MONEY ORDERS. The cancelled check will be your receipt. In addition, there will be a \$2 charge to replace any lost coupons. Tuition payments are due on the first of each month as follows:

<u>Payment</u>	<u>Due</u>	<u>Payment</u>	<u>Due</u>	<u>Payment</u>	<u>Due</u>
#1	June 1	#5	December 1	#8	March 1
#2	September 1	#6	January 1	#9	April 1
#3	October 1	#7	February 1	#10	May 1
#4	November 1				

- ◆ **Tuition payment #1, due June 1, can be sent in with your child or made at the School Office by the 15<sup>th</sup> of the month.**
- ◆ **Tuition payment #2, due September 1, can be made at the School Office on Tuesday or Wednesday, August 28 or August 29, between 9:30 and 11:00 a.m.**
- ◆ **Payments also can be mailed to school, marked "Attention: School Office".**

Any tuition payment not received by the 15<sup>th</sup> of the month it is due is subject to the following late fees:

All Grades - \$25 per payment

IF YOU ANTICIPATE A PROBLEM MEETING A TUITION PAYMENT, PLEASE INFORM THE SCHOOL OFFICE IN WRITING BEFORE THE FIRST OF THE MONTH.

Any "**Returned Check**" will have to be reissued along with a bank fee of \$20 whenever a check is returned to us for insufficient funds or any other reason. We do not redeposit these checks. After two checks have been returned by the bank, only money orders will be accepted for future payments.

**Fair Share Program and Fee (included in the registration fee)** - Our school families benefit from the funds generated by our Home School Association functions. Thanks to your support of these fund raisers hosted by the HSA, the 2012/2013 tuition increase was kept to a minimum. These fund raisers are an excellent way for our school families to get to know each other in a social environment as well. The Fair Share Program has a \$75 fee and entitles each family to \$70 worth of prepaid tickets for the Home School fund raiser(s) of your choice that take place during the school year. The additional \$5 will be allocated to the making of raffle baskets needed for the different fund raisers. This program has brought many more families together and at the same time kept tuition increases to a minimum.

**Lunch Duty Fee** - This fee, which is included in your re-registration fee, will allow us to pay the parents who are willing to do an additional service to adequately cover many areas where we are shorthanded. Anyone who works an additional service will be paid \$10 PER SESSION. In order to finance these payments, EVERY family in the school is required to pay a \$100 lunch duty fee.

A "**3 percent discount**" will be given to each family who pays their tuition in full by August 31. This only applies to tuition not any other school fees, and the discount does not apply to tuition received after August 31. There are no exceptions. If you will be away, you may send the payment in advance to the school address.

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**TUITION/FEES FOR 2012-2013**

***NURSERY***

**NON-REFUNDABLE REGISTRATION FEE AS FOLLOWS:**

FULL DAY - \$275 PER CHILD  
HALF DAY - \$175 PER CHILD  
**CHECK OR MONEY ORDER ONLY**

**NURSERY TUITION**

**OTHER FEES - PER FAMILY**

<b><u>FULL DAY 8:20 – 2:25</u></b>		
M to F -	One Child	- \$3700
<b><u>Half Day AM Hours are from 8:20 - 11:00</u></b>		
M to F -	5 Days AM - One Child	- \$2700
<b><u>Half Day PM Hours are from 11:45 - 2:25</u></b>		
M to F -	5 Days PM - One Child	- \$2700

**Fair Share Fee - \$ 75
**Lunch Duty Fee (Full Day Students Only) - \$100
Parent Service Fee (Full Day Students Only) - \$500
**Fare Share and Lunch Duty fees are included in registration and are Non-Refundable.
Parent Service fee is in addition to the tuition.

**TUITION PAYMENT SCHEDULE FOR 2012-2013**

For the convenience of our families, the yearly tuition fees are broken down into ten (10) monthly payments **beginning June 1<sup>st</sup>**. The monthly payment for your child(ren) can be determined by dividing your total tuition by ten. You will receive a billing summary along with 10 (ten coupons attached to it). Each month you remit payment in an envelope, including the coupon for the month, with the child's name, class, and tuition payment #. **YOUR CHILD'S NAME AND GRADE MUST BE NOTED ON ALL CHECKS OR MONEY ORDERS.** The cancelled check will be your receipt. In addition, there will be a \$2 charge to replace any lost coupons. Tuition payments are due on the first of each month as follows:

<u>Payment</u>	<u>Due</u>	<u>Payment</u>	<u>Due</u>	<u>Payment</u>	<u>Due</u>
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Any tuition payment not received by the 15<sup>th</sup> of the month it is due is subject to the following late fees:

All Grades - \$25 per payment

IF YOU ANTICIPATE A PROBLEM MEETING A TUITION PAYMENT, PLEASE INFORM THE SCHOOL OFFICE IN WRITING BEFORE THE FIRST OF THE MONTH.

Any "**Returned Check**" will have to be reissued along with a bank fee of \$20 whenever a check is returned to us for insufficient funds or any other reason. We do not redeposit these checks. After two checks have been returned by the bank, only money orders will be accepted for future payments.

**Fair Share Program and Fee (included in the registration fee)** - Our school families benefit from the funds generated by our Home School Association functions. Thanks to your support of these fund raisers hosted by the HSA, the 2012/2013 tuition increase was kept to a minimum. These fund raisers are an excellent way for our school families to get to know each other in a social environment as well. The Fair Share Program has a \$75 fee and entitles each family to \$70 worth of prepaid tickets for the Home School fund raiser(s) of your choice that take place during the school year. The additional \$5 will be allocated to the making of raffle baskets needed for the different fund raisers. This program has brought many more families together.

**OUR LADY OF THE SNOWS SCHOOL  
PARENT SERVICE COMMITMENT  
NURSERY - FULL DAY THROUGH GRADE 8**

January 2012

Dear Parents,

We would like to thank our volunteers for their dedication to their Parent Service Commitment this past year. We would also like to remind you that it is important to take your service seriously for the benefit and safety of your children. We cannot do it without your help.

As part of your school responsibility, each registered family is required to fulfill a specific function by giving time to the school. In the past, this relieved Our Lady of the Snows School from hiring personnel to fill these necessary roles. We have reached a point, however, where we no longer have enough volunteers to adequately cover many positions. We will, therefore, have to pay some parents to do an ADDITIONAL service. In order to finance these payments, EVERY family in the school will be required to pay a \$100.00 lunch duty fee. This charge is included in your registration fee.

When you register your child, you MUST still choose a service which will be assigned, as always, on a first come, first served basis. After the scheduling is completed, we will be able to determine when and where additional help is needed. At that time we will ask for help from school families.

If you have any questions concerning the services, please contact the school. Records will be kept of those who volunteer and will be reviewed periodically. Those families who fail to fulfill their commitment will be billed, pro-rated on the \$500.00 annual service fee. If you have consistently missed your service, we may not be able to schedule you for a service next year. You will be required to pay the \$500.00 parent service fee.

Because our school needs volunteers, we are unable to accept parish activities as an alternative service. We are aware that there are many parents who devote a good deal of time to parish activities. Unfortunately, as it is, there are not enough volunteers to adequately help our school and our children. Please consider each option carefully before making your selection because we may not be able to accommodate changes once the schedule has been made.

**VARIOUS FUNDRAISERS** – selling raffles in November, for the December 50/50 drawing and March/April, for the Spring Raffle in the equivalent amount of the parent service fee. More information to follow.

**LUNCH DUTY** – from 11:45 until 1:00 once each week, to maintain order and discipline while teachers have lunch. As always, this is where we need the most help.

**LIBRARY ASSISTANT\*** – approximately 1 ½ hours per week (either AM or PM), to read to, and check books in and out for the children.

**HALL DUTY\*** – approximately 3 hours per week (either AM or PM), to assist the school secretary from Sept. - Jan. or Feb. - June.

**FOOD PREPARATION\*** – to prepare pizza, snacks, and beverages for sale to the students.

**259<sup>th</sup> STREET CONES AND SUPPLIES\*** – one day per week, to stay with the cones from 7:50 AM until 8:25 AM and bring them into the school. You must also sell supplies in the school office from 8:25 AM until 8:50 AM.

**258<sup>th</sup> STREET CONES** – 5 days a week from 7:50 AM until 8:25 AM to bring out and stay with the cones on 258<sup>th</sup> Street and Union Tpke and bring them back into the school from Sept. - Jan. or Feb. – June.

We understand that many families must work two jobs, however we are short-handed. We hope that you will be patient with us as we try to work out a system that will best benefit all our children. Thank you for your cooperation and understanding.

Sincerely,

Msgr. Chappetto  
Sister Roberta  
Parent Service Committee

\*There are a limited number of positions in these categories.

# OUR LADY OF THE SNOWS PARENT SERVICES COMMITTEE COMMITMENT

PLEASE PRINT ALL INFORMATION CLEARLY

Date: \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_

MOTHER'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TOWN \_\_\_\_\_ Zip Code \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

NAME(S) OF CHILD OR CHILDREN  
Last

First

GRADE IN SEPTEMBER 2012


### Please Indicate Your Choice of Service Activity Below

Use 1 for first choice and 2 for alternate selections. **You must indicate at least two choices or a second choice may be selected for you.**

\_\_\_\_\_ LUNCH DUTY (from 11:45 till 1:00 once each week on the day selected)

MON     TUES     WED     THURS     FRI

\_\_\_\_\_ HALL DUTY (Choice of one of two sessions)

AM     PM     MON     TUES     WED     THURS     FRI  
 8:15-11:30    11:30-2:30

Sept-Jan     Feb-June

\_\_\_\_\_ LIBRARY ASSISTANT (Scheduled hours vary. Service time usually averages one and one half hours per week during school hours.)

AM     PM     MON     TUES     THURS     FRI

\_\_\_\_\_ FOOD PREPARATION

MON     TUES     WED     FRI  
 Pizza 11:15-12:30    Snacks 11:45-1:00    Pizza Administration

\_\_\_\_\_ 259<sup>th</sup> STREET CONES AND SUPPLIES (from 7:50 to 8:50 AM one day per week for entire school year)

MON     TUES     WED     THURS     FRI

\_\_\_\_\_ 258<sup>th</sup> STREET CONES (from 7:50 to 8:25 AM five days a week)

Sept-Jan     Feb-June

\_\_\_\_\_ VARIOUS FUNDRAISERS

Selling raffles in November, for the December 50/50 drawing and April, for the Spring Raffle in the equivalent of the parent service fee. Details to follow.

\_\_\_\_\_ I am unable to provide any commitment to the Parent Service team for the school. I agree that I will include a **\$50.00** service fee each month **along with my child's tuition payment** totaling **\$500.00** for the school year.

\_\_\_\_\_ I am available to provide one extra day of service each week. I understand I will be paid \$10.00 for each week. When need is determined, the parent service committee will contact you to arrange scheduling. Thank you for your help and cooperation.

SIGNATURE \_\_\_\_\_